

North Dorset RFC

NOTIFICATION OF PROPOSED TOUR

THIS NOTIFICATION MUST BE COMPLETED AND SENT TO THE CHAIRMAN OF PLAYING NOT LESS THAN ONE MONTH PRIOR TO THE START OF THE PROPOSED TOUR. THE NOTIFICATION WILL THEN BE RETURNED TO THE ORIGINATOR INDICATING WHETHER THE CLUB APPROVES OF THE ARRANGEMENTS AND GRANTS PERMISSION FOR THE TOUR TO PROCEED IN THE NAME OF THE CLUB. THIS APPROVAL WILL BE SIGNED OFF BY THE CLUB SECRETARY ON BEHALF OF THE COMMITTEE.

PLEASE NOTE THAT ALL OVERSEAS TOURS WILL NEED AN ADDITIONAL RFU FORM TO BE FILLED IN AND SUBMITTED TO TWICKENHAM FOR THEIR APPROVAL AS WELL AS THIS FORM. PLEASE CONTACT THE CHAIR OF PLAYING FOR THIS AND NOTE THAT TWO MONTHS NOTICE WILL BE REQUIRED IN ALL CASES.

Please note we will not accept "Organised by tour operator" as a response to any question.

1. (a) **Name of Team**

(b) **Tour Manager**

[THE TOUR MANAGER WILL BE RESPONSIBLE FOR THE PASTORAL CARE OF ALL MINORS FOR THE DURATION OF ANY TOUR APART FROM DURING GAMES OF RUGBY AND IMMEDIATELY BEFORE AND AFTERWARDS WHEN THE COACHING STAFF WILL BE RESPONSIBLE. THE RUGBY COACHES FOR ANY TEAM SHOULD NOT BE TOUR MANAGERS.]

Name: _____

Address: _____

Tel Nos: (H) _____ (B) _____ (F) _____

(E-mail) _____

3. **Country(ies) to be visited**

4. **Date of Proposed Tour:** From _____ to _____

5. **Host Club/Union acting as Organiser overseas (IF APPLICABLE)**

6. **Name of accommodation provider:**

Address:

Contact Nos: (B) _____ (F) _____

7. (a) **Matches to be played:**

Opposition	Date	Venue
_____	_____	_____
_____	_____	_____
_____	_____	_____

(b) Details of the age groups of the teams involved for each match to be played (e.g. Adult, U.21, U.20, U.19, U.18, U.17 etc. including Midis and Minis)

8. **Composition of Party (numbers of tourists)**

Players: _____

Officials: _____

Supporters: _____

PLEASE NOTE THAT A FULL LISTING OF ALL TOURISTS WILL BE REQUIRED TO BE SUBMITTED TO THE CLUB SECRETARY PRIOR TO DEPARTURE, ALONG WITH FULL CONTACT DETAILS FOR PARENTS OR GUARDIANS OF ANY UNACCOMPANIED MINORS.

9. **Insurance details**

Please indicate whether insurance for the tour has been purchased and what the policy includes:

Signature of Club Secretary approving the tour: _____

Name: _____

Date: _____